

**Douglass Township Board
Regular Board Meeting
Douglass Township Hall**

**April 16th, 2025
7:00 p.m.
Minutes**

1. Call to Order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present

Becky Sowles, Holly Huff, Eric
Tester, Cindy Shick,

Absent

Ken Bunting (Attending Stanton Fire
Board Mtg.)

4. Approval of Minutes

Motion to approve Minutes

By: Eric Tester

2nd: Becky Sowles

Vote: Yays: 4 Nays: 0

Motion carried

5. Approval of Agenda

Motion: To approve agenda as written

By: Holly Huff

2nd: Eric Tester

Vote: Yays: 4 Nays: 0

Motion carried

6. Public Comment on Agenda Items

None

7. Reports

Treasurer Report

Becky Sowles -

Motion: To accept treasurer report as written

By: Eric Tester

2nd: Holly Huff

Vote: Yays: 4 Nays: 0

Motion carried

Clerk Report

Holly Huff -

Motion: To accept clerk report as written

By: Eric Tester

2nd: Becky Sowles

Vote: Yays: 4 Nays: 0

Motion carried

Township Trustee - PC

Eric Tester -

Information: Next meeting on the 30th

Township Trustee - ZBA & Fire Board

Ken Bunting - Attending the fire board meeting

Zoning Administrator Report

Dave Kelsey -

Motion: To accept administrator report as written

By: Cindy Shick

2nd: Eric Tester

Vote: Yays: 4 Nays: 0

Motion carried

Supervisor

Cindy Shick -

Information: Don Larsen will finish as cemetery sexton on March 31st, 2026 after 51 years of service.

Information: Request from Prosecuting Attorney. Blight Survey

Motion: To reply to questions 1-7 on Prosecuting Attorney survey

By: Eric Tester

2nd: Holly Huff

Vote: Yays: 3 Nays: 1

Motion carried

8. Old Business

Roadwork Final Contracts

Motion: To amend the motion for contracts with county road commission to be brush, chloride, and 5 contracts for our part to total \$140856

By: Cindy Shick

2nd: Eric Tester

Roll Call: Holly Huff - y Eric Tester - y Cindy Shick - y Becky Sowles - y

Motion carried

9. New Business

Extend Supervisor Resignation

Motion: To extend Cindy Shick's resignation to April 30, 2025 while Kristi Cordray is in Italy.

By: Eric Tester

2nd: Becky Sowles

Roll Call: Becky Sowles - y. Holly Huff - y Eric Tester - y

Motion carried

Pay Election Workers

Information: Need resolution

Motion: To approve the resolution for Election Poll Worker pay to be \$15.50 per hour for general workers and \$16.50 per hour for chairperson.

By: Eric Tester

2nd: Holly Huff

Roll Call: Eric Tester - y. Holly Huff - y Becky Sowles - y Cindy Shick - y

Motion carried

Electronic Payment of Copy Machine

Motion: To approve reporting of copier data electronically and to pay the copier bill by ACH.

By: Eric Tester

2nd: Holly Huff

Vote: Yays: 4 Nays: 0

Motion carried

Flags at Cemetery

Motion: To purchase USA flags that are made in th USA and to place and remove at veterans' graves according to American Legion policy.

By: Cindy Shick

2nd: Holly Huff

Vote: Yays: 4 Nays: 0

Motion carried

Purchase of Reference Books

Motion: To pay bill for Township reference books in amount of \$374.85 to MTA

By: Eric Tester

2nd: Cindy Shick

Roll Call: Becky Sowles - y. Holly Huff - y Cindy Shick - y Eric Tester - y

Motion carried

BS&A Update

BS&A down for DOUGLASS April 23-28, then training and back up the 29th, and training continues the May 9th.

Rocks

Motion: To have the rocks pile on the dirt lot removed for Don Larsen by volunteer Tom Pollock.

By: Holly Huff

2nd: Eric Tester

Vote: Yays: 4 Nays: 0

Motion carried

Dirt Parking Lot

Motion: To deny request to sell parcel 007-009-021-00 (aka. dirt parking lot)

By: Cindy Shick

2nd: Becky Sowles

Discussion Use of spring clean-up, overflow property, future uses

Roll Call: Eric Tester - y. Holly Huff - y Becky Sowles - y Cindy Shick - y

Motion carried

10. Announcements

Next Meeting Dates

ZBA 7:00 p.m., June 18, 2025 if needed

DTB 7:00 p.m., May 21, 2025

PC 7:00 p.m., April 30, 2025

Spring Clean-up 9:00 a.m. to 1:00 p.m., May 3rd, 2025

11. Public Comment

Name - discussion

James Roskemp - Permit denied due to too many buildings

Larry Engle - Very nice to put those flags out on the cemetery for memory of all the wars.

12. Board Comment

Name - discussion

Cindy - ZBA is next step for denied permit.

Holly - Flags have been going on for years, change to honor the flags and veterans.

Eric - Clean-up Day signs up this weekend, CM Track payment

Ken - Fire Board - all township supervisors were there, vote on new budget, 5% incr to be \$19,112.10 for our quarter, get a invoice, special meeting in a month

13. Adjournment

Motion: To adjourn tonight's meeting at 7:56 p.m.

By: Eric Tester

2nd: Becky Sowles

Vote: Yays: 4 Nays: 0

Motion carried